

BEST FIRE EQUIPMENT COMPANY

918 Enterprise Way, Suite D, Napa, CA 94558

JOB TITLE: FIELD SERVICE TECHNICIAN 2

Reports To: Service Manager and Company Officers as needed.

JOB SUMMARY

Services, repairs and tests fire extinguishers from a service vehicle at customer sites such as factories, office buildings, small businesses, warehouses, wineries, bus yards, schools, apartments, and homes, as well as city, county, state, and federal government facilities. There may also be service and sales work performed at our retail shop location.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Work independently at customer sites, adhering to company and client-site safety requirements.

Perform duties associated with the maintenance of a fire extinguisher:

- All duties required of a Field Service Tech 3.
- Occasionally required to examine fire hose and fire equipment to evaluate, repair, or determine service needed, if any, by licensed facility.
- May be required to evaluate customer site for proper Type, Quantity, and Placement of fire extinguishers.
- Sell fire extinguishers and related fire equipment to existing customers.
- Other duties may be assigned.

SUPERVISORY RESPONSIBILITIES

May be expected to directly supervise and/or train 1 or more employees as directed by Owners/Manager. Will be required to provide one-on-one training to customers on the proper use of fire extinguishers.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

DISABILITIES

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.

EDUCATION and/or EXPERIENCE

- High school diploma or General Education Development (GED) certificate.
- Certificate of Registration (COR) issued by the California State Fire Marshal for the service of portable fire extinguishers.
- 1 year or more job-related experience

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LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in small group situations to customers, clients, and other employees of the organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Ability to compute percentages (i.e. Sales Tax) and give accurate cash change.

REASONING ABILITY

Ability to apply common sense and understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several variables in various situations (Trouble Shooting). Must be self-motivated and work independently as well as be a team player.

CERTIFICATES, LICENSES, and REGISTRATIONS

Must possess and maintain a California Drivers Licenses and a clean driving record that will satisfy our insurance company at all times. **Must possess** a Certificate of Registration from the State Fire Marshal for the service of portable fire extinguishers.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job..

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee is occasionally required to climb a ladder or other structure, balance and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 25 pounds and frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include, close vision, distance vision, color vision, peripheral vision, and depth perception.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee is regularly exposed to airborne particles, caustic chemicals, and outside weather conditions. The employee is frequently exposed to wet and/or humid conditions, cold, and extreme heat. The employee is occasionally exposed to moving mechanical parts and high, precarious places. The noise level in the work environment is usually loud.

The employee is expected to report to work each day in physical and mental condition that is consistent with acceptable abilities to perform the required duties.

Date

Employee signature

Supervisor signature